



social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA

JOB ADVERTISEMENT

Project: EARLY CHILDHOOD DEVELOPMENT CONDITIONAL GRANT

The National Department of Social Development (DSD) and a consortium of organisations have formed a partnership aimed at improving the effectiveness of the Early Childhood Development (ECD) Conditional Grant (ECD – CG).

The DSD and the consortium are looking to appoint an Infrastructure and Registration Support Technical Advisor to be based at the National DSD offices in Pretoria, who can provide strategic and technical support and advice to both National DSD and the Provinces, and support the successful implementation of the ECD CG. This position is a one-year fixed term contract renewable for a further year.

Job title - Technical Advisor: Infrastructure and Registration Support

The role of the Technical Advisor is to:

- Support the development and subsequent implementation of relevant guidelines for project related infrastructures across all provinces
- Provide regular support to the provinces to ensure they are able to implement and to monitor the maintenance component of the conditional grant
- Support National DSD and the provinces with assessments and reporting through periodic site visits.
- Work with National and Provincial stakeholders to ensure compliance and risks are managed through quality assurance mechanisms and related national strategies.

Education, Language and Qualifications:

- Relevant degree or diploma in construction management, civil/structural engineering or quantity surveying
- Ability to communicate fluently in English, both written and spoken.

Essential Knowledge, Skills and Experience:

- Substantial experience, with at least 4-8 years working in the construction industry
- Demonstrable knowledge and experience of project management techniques and tools
- Experience of developing and implementing a national procurement strategy

- Experience of developing a quality assurance mechanism
- Experience of developing strategy around how existing government initiatives can be utilised to create efficiency to implement the grant e.g. EPWP/CWP
- Ability to facilitate implementation and training sessions

Required Competencies:

- Proven ability to persuade and motivate through effective communication.
- Able to manage others to meet tight deadlines and multiple priorities; able to build and inspire high-performing multi-cultural teams remotely
- Is creative and innovative
- Has the ability to analyse a complex situation carefully - reducing it to its simplest terms in searching for a solution
- Proficiency in PowerPoint, Excel and Word

ENQUIRIES AND SUBMISSION:

- Please direct all enquiries by email to recruitment@ilifalabantwana.co.za
- Only written enquiries will be responded to.
- Detailed job descriptions are available on www.ilifalabantwana.co.za
- Please refrain from sending any enquiries directly to individuals from Department of Social Development and the consortium. Such enquiries will not be responded to and not be deemed valid.
- Mark all enquiries in the email heading with the vacancy you are applying for: This will assist with the expeditious handling of enquiries.
- Enquiries received less than 2 working days before the closing date will not be responded to due to anticipated high volumes.

To apply please submit a letter of motivation (500 words maximum) detailing why you are suitable for the position you are applying for and a copy of your CV in Word format (NO certificates please) by 3 December 2017 to recruitment@ilifalabantwana.co.za.

Please ensure you state the position you are applying for in the subject line of your email. Contact will only be made with shortlisted candidates.